



COVES PHASE II

PROPERTY OWNERS ASSOCIATION

www.covestwo.com – covestwo@gmail.com

FILE NUMBER RES 2020-008

PRIVACY POLICY

WHEREAS, the Board of Directors has access to personal information regarding individual owners in the forms of fines, liens, and individual assessments; and

WHEREAS, the Board of Directors has an obligation to limit liabilities within the Association; and

WHEREAS, there is a liability association with the use and protection of private information.

NOW THEREFOR, BE IT RESOLVED BY THE BOARD OF DIRECTORS:

Section 1: Information regarding fines, liens, and individual assessments may be conducted with the President, Vice-President, and Treasurer of the Association.

Section 2: No other Owner, nor Director, may be informed of identifiable information of any Owner that receives a fine, lien, or individual assessment except as described in Section 3 of this policy.

Section 3: Directors shall be called into an Executive Session, in which recordings shall be ended and no other participants other than legal council may be present, prior to any lien being filed, and must vote within Executive Session on a resolution that shall be shared with other owners which must redact all identifiable information. A private record shall be maintained by the Treasurer, and shall not be viewable by those not privileged to the information.

Section 4: Any Director that shares personal identifiable information for any fine, lien, or individual assessment shall be expelled from the Board of Directors upon a unanimous vote of all Directors, and replaced by an appointed official until the next scheduled election, without exceptions. The accused Director is prohibited from participating in the vote, and any Director may bring forward an accusation during any meeting of the POA.

Section 5: The President may not post-pone nor cancel any meeting in which he or she is accused of violating this policy.

PASSED and APPROVED on 11/04/2020

APPROVED:



Kristifier Paxton, President

ATTEST:



Denise Corbin, SECRETARY